

SUMMER VACATION W.E.F. 4TH MAY 2020 TILL 15TH MAY 2020

Circular for Members of the Staff (Teaching), Students and Parents of the School

The School shall remain closed for Summer Vacation w.e.f. 4th May 2020 till 15th May 2020. During this time, the virtual classes will remain suspended and the learners from Class Pre-School to XII will not receive any assignments, notes, recorded lessons, worksheets etc.

The School Office will, however, function normally from 8 a.m. till 4:30 p.m. In case of any query, the parent is requested to consult, contact and write mails at the school's official E-mail.

With staggered lockdown in place, the Office shall be uploading Advisory pertaining to submission of fees by all school parents, as soon as further directives are received.

The students of all classes (Pre-School to XII) have been receiving assignments through e-mail and Google links created by teachers, available on the school website over the daily cycle, three-day cycle or weekly. The Students are required to submit their homework assigned for all the Chapters covered in each subject from 10th May 2020 till 14th May 2020.

The School website will carry information related to the Timetable, Names of subject teachers per class etc. Each student will forward his/her assignment only to his/her subject teacher, whose e-mail id will be mentioned in the List circulated for this purpose. This shall be corrected by the individual teacher concerned, who will then return the assignment (with comments enclosed). This would not only serve as record for the work done but also help the teacher to assess if any chapter/topic needs to be revised again.

The children will be allotted marks/grade per assignment so as to enable them to improve upon the quality of their assignments in the future. The assignments submitted should be done neatly and kept in an organised manner, for later reference. It may not be feasible for the School to repeat all the work covered till now. The parents are requested to ensure attendance as well as completion of homework given, and further, its submission, date wise.

In case the lockdown is extended beyond the 17th May 2020, the School will continue its endeavour to connect with the learners through virtual classrooms. For this, it is planning to switch to a more reliable software, where an entire class can be connected online, without the fear of intrusion by outsiders etc. A new Google form is being provided to enable the parents to update the record. Please fill it up latest by 7th May 2020, to enable us to create user names for the new software, and rectify any errors in the school data, if any.

GOOGLE LINK : - Kindly fill the Google form and submit latest by 7th May 2020.

Don't click **Request edit access**.

https://drive.google.com/open?id=1hrFDLogoO-kBqldLYQixBKYE_OsNLYsfS80Yy9HisqA

The Advisory pertaining to the use of new software shall be shared shortly. Please keep checking the school website for any recent notification/circular/advisory during this period of lockdown.

Happy holidays!

Stay safe and protected.

Pooja Prakash
Principal