



## D.A.V. PUBLIC SCHOOL, NEW PANVEL

Plot No. 267, 268, Sector-10, New Panvel,  
Navi Mumbai-410206 (Maharashtra).  
Phone 022-27468211, 27451793, 27482276,  
E-mail – davnewpanvel@gmail.com, www.davnewpanvel.com

Date: 24.03.2018

Dear Parents,

Greetings from D.A.V. Public School, New Panvel !!

Please note:

- ❖ If you have not submitted the photographs of your ward for school ID card, submit them positively on the reopening day with the ID card format.
- ❖ For students availing school bus transport, parents should collect the bus form from the school office and submit it on or before the day of reopening in April. Based on the information the students will be issued bus ID card to avail the facility and ensure safety.
- ❖ **Paying school fees will become more convenient and less time consuming. The school management has decided to offer online fee payment facility to parents from the next academic session. From 1<sup>st</sup> April 2018 you can pay school fees online through the following steps:**
  - Click on tab **Pay Online Fee** available on the school website's Home Page – **www.davnewpanvel.com**
  - Click on **FOR EXISTING STUDENTS FOR PAYMENT OF FEE.**
  - Click on **PAY ONLINE NOW** tab available at the bottom of the instructions.
  - To login use **User ID / Admission No.** given by school to your ward both as User Id and Password.
  - Enter your current user ID, New password and Confirm password then click on **SAVE** button, immediately to change your password.
  - Remember your User ID and Password.
  - Again login with your User ID and New password.
  - Click on **PAY FEE** link on next page.
  - Select the month April or any number of months you want to pay and click on **GET FEE.**
  - Students detail and fee details will be displayed.
  - Before click on **PAY NOW** button please check all the details of the student.
  - Select the desired option for fee payment i.e. Debit Card / Credit Card / Internet Banking.
  - Click on **PAY NOW** button.
  - Click **OK** on pop-up message (if any).
  - After processing **Fee Receipt** will be generated.
  - Parents can print the receipt or can check the paid fee from **PAID FEE** link (available on top left of the webpage.)
  - **Logout** the account from the link available on top right of the screen.
  - Please check the fee description carefully before payment.
  - There will be **no transaction charges** for online payment of fees from parents of students studying in D.A.V. Public Schools.

***BEST WISHES FOR THE NEW ACADEMIC SESSION 2018-19***

***Mrs. Jayashree Khandekar***  
***Principal***